

**Instructor:** Dave Schanke

Lecture 1: 11:00-12:15 MW CCC 224

## **Contact Information**

E-mail: [dschanke@uwsp.edu](mailto:dschanke@uwsp.edu) Preferred contact

Cell Phone: 920-277-1572

Office: CPS 413

Office Hours: See D2L

## **Materials and Course Requirements**

**Textbook :** Leadership enhancing the lessons of experience 8<sup>th</sup> Edition, Hughes, Ginnett and Curphy published by McGraw Hill 2015.

**Other readings and handouts-class activities:** See D2L Content Activities

**Syllabus:** This syllabus may be modified at the discretion of the instructor.

**Internet and D2L:** You must have access to D2L a PC and a reliable internet connection in order to take this course. Reliable internet connections are available in university computer labs.

**Late work:** Not accepted-without prior explanation or permission

## **Academic Honesty**

No plagiarism or cheating will be tolerated. **Turnitin** will be used to evaluate all written assignments. **I do not accept emailed written assignments, assignments handed to me in class or assignments that are not in a digital format.** All written assignments must be turned into the appropriate drop box. It is your responsibility to select the correct drop box.

## **Course Description:** (from UWSP Catalog)

“Explore the various theories of leadership within the context of management. The role of the leader’s impact on attainment of organizational goals at various levels is studied. Leadership approaches are examined. Personal analysis of preferred style is included, as well as skill building techniques needed for development of leadership.

## **Course Objectives:**

- Students will gain an understanding of the various leadership styles and theories leaders utilize to accomplish their mission.
- Students will learn to analyze various tasks involved in motivating their followers.
- Learn a framework of ethical decision making.
- Learn that leadership is a process.
- Help Students develop and improve their own leadership style.

## **Weekly reading assignments**

The weekly reading assignments are on the detailed schedule in this syllabus or may be assigned in class. You should read the assigned chapters or materials prior to coming to class. We may deviate from the detailed schedule in the syllabus. My intention is to focus our class time primarily on News Articles,

class activities and presentations. I will also focus on the most important concepts in the textbook. However, you will still be accountable for developing an understanding of the other chapter materials not covered. If you have questions about something we did not cover in class please ask.

### **Grading (Grades are based on total points not percentages)**

#### **Class Participation and attendance 60 points**

Regular attendance is an underpinning of doing well in the class. I will take attendance.

If you miss class, it is your responsibility to get the notes and other materials from another classmate. **It is also your responsibility to make sure you are assigned to and participate in a group.** You do not need to let me know if you are going to miss class. **If you miss a class activity you may not repeat it.**

**If you are going to miss a test or a presentation you must let me know at least one day in advance by email.**

#### **Midterm Exam: (100 Points)**

1 exam 100 points. The exam will either be in class or online. **Class choice** (not individual choice). Type of exam will change based on class choice as well as schedule of material covered. Once an exam format is selected all students must take the same format test. (exception dispensation from disability services)

**Final Exam:** 100 Points. The exam will either be in class or online. **Class choice** (not individual choice).

#### **News Articles: 50 Points.**

Each student will present one news article on leadership. This can be an article from a magazine a journal or reliable website. See explanation in D2L. **Must be at least 3 per News article Wed.**

#### **Group Project 150 points**

**Interview of a leader are group projects. You will choose your group and the group you put together will be the permanent group for the semester.**

**Interview of Leader** 150 points (two parts-question development 50, Presentation 100).

This is a small group activity. Select a leader from either the profit or non profit sector.

Interview her/him about their job. It would probably be best to pick a leader that is in a field that corresponds with at least one of the group member's career interests.

1. What are their responsibilities?
2. How did they prepare themselves for this role?
3. What do they like about being a leader?
4. What do they not like about being a leader?

More specific guidelines posted on D2L.

#### **In class activities (90 points)**

1. **In Class Activities: There are 9** (10 points each activity)

You must participate in the class activity plus write a reflective half page paper in order to get credit. The reflective paragraph should be on what you learned about yourself or leadership.

This is due by the day following the exercise. This must be a complete and thoughtful reflection

on your results. Paragraph must be put into appropriate drop box. All exercises will be discussed in class. If the activity was online bring your results to class.

Graded Item	Point Value
Class Participation and Attendance	60
Mid Term Exam (either online or in class)	100
Final	100
News Article	50
Group Project-Leader Question Review	50
Leader Presentation	100
Class Activities 1. Second Day of Class Ice Breaker 2. Life Journey 3. Personal Values 4. OCEAN Personality Test-Online 5. Emotional Intelligence-Online 6. Team Building 7. Charting Life time goals 8. Smart Goals 9. Conflict Styles	Total of 9 activities=10 points each 90 points
<b>Total</b>	<b>550</b>

**Grading Scale –Total Points: 550 Final Grades Determined by total Points not percentages**

Grading Scale	Letter Grade	Total Point Range
94% to 100%	A	517-550
90% to 93%	A-	495-516
88% to 89%	B+	484-494
83%-87%	B	457-483
80%-82%	B-	440-456
77%-79%	C+	424-439
73%-76%	C	402-423
70%-72%	C-	385-401
67%-69%	D+	369-384
60%-66%	D	330-368
0%-59%	F	0-329

**ADA Statement:**

If you need an accommodation or special services for this class please see me or call the service at 346-2002. <http://www.uwsp.edu/stuaffairs/Documents/RightsRespons/ADA/rightsADAPolicyInfo.pdf>

**Student Rights and Responsibilities**

Please review the information found at the following:

<http://www.uwsp.edu/stuaffairs/Pages/rightsandresponsibilities.aspx>

**Leadership for Managers Business 322  
Lecture 1: Monday, Wednesday**

<b>Date</b>	<b>Material to be Covered</b>	<b>Assignment</b>
Monday 1/23	Review of course	<b>Go through syllabus Discuss news articles, Activities In Class/Out of class</b>
Wed 1/25	Chapter 1 What do we mean by Leadership?	<b>Assign Groups 11 Discuss news articles and sign up-3 per scheduled time 2<sup>nd</sup> Day of class activity</b>
Mon. 1/30	Chapter 2 Leader Development	<b>Life Journey Activity</b>
Wed 2/1	Chapter 2 Leader Development	<b>News Article</b>
Mon 2/6	Chapter 3 Skills for Developing Yourself as a Leader	
Wed 2/8	Chapter 3 Skills for Developing Yourself as a Leader	<b>News Article</b>
Mon 2/13	Chapter 4 Power and Influence	
Wed 2/15	Chapter 4 Power and Influence	<b>News Article</b>
Mon 2/20	Chapter 5 Leadership, Ethics and Values	<b>Personal Values Priority Exercise</b>
Wed 2/22	Chapter 5 Leadership, Ethics and Values	<b>News Article</b>
Mon 2/27	Chapter 6 Leadership Attributes	<b>OCEAN Personality</b>
Wed 3/1	Chapter 6 Leadership Attributes	<b>News Article</b>
Mon 3/6	Chapter 7 Leadership Behavior	
Wed 3/8	Chapter 7 Leadership Behavior	<b>News Article</b>
Mon 3/13	Chapter 8 Skills for Building Personal Credibility and influencing others	<b>Exam-online chapters 1-8 (unless change)</b>
Wed 3/15	Chapter 8 Skills for Building Personal Credibility and influencing others	<b>Emotional Intelligence</b>
Mon 3/20	<b>Spring Break</b>	
Wed 3/22	<b>Spring Break</b>	
Mon 3/27	Chapter 9 Motivation Satisfaction and Performance	<b>Leader Question Approval- either in class or office hours depending on lecture length</b>
Wed 3/29	Chapter 10 Groups Teams and Their Leadership	<b>News Article</b>
Mon 4/3	Chapter 10 Groups Teams and	<b>Team Building Activity-Blizzard</b>

	<b>Their Leadership</b>	
Wed 4/5	Chapter 11 Skills for Developing others	<b>News Article</b>
Mon 4/10	Chapter 11 Skills for Developing others	<b>Charting your Life or career goals</b>
Wed 4/12	Chapter 12 The Situation	<b>News Article</b>
Mon 4/17	Chapter 14 Leadership and Change	<b>SMART Goals</b>
Wed 4/19	Chapter 14 Leadership and Change	<b>News Article</b>
Mon 4/24	Chapter 15 Dark side of Leadership	<b>News Article</b>
Wed 4/26	Chapter 16 Steps for Optimizing Leadership as situations change	<b>Discussion of Conflict Styles Inventory in Class-Exercise</b>
Mon 5/1	Chapter 16 Steps for Optimizing Leadership as situations change	<b>Depending on how long Chapter 16 takes may be used as workday.</b>
Wed 5/3	<b>Presentation Leader Interview</b>	3 Per Day
Mon 5/8	<b>Presentation-Leader Interview</b>	3 Per Day
Wed 5/10	<b>Presentation-Leader Interview</b>	3 Per Day
Mon 5/15	<b>Final</b>	